



**ARE YOU PLANNING TO CLEAN OUT CLOSETS AND DRAWERS?
DO YOU ENJOY FELLOWSHIP WITH OTHER SCHOOL FAMILIES?
WOULD YOU LIKE TO MAKE EXTRA CASH TO HELP PAY TUITION?**

If you answered 'yes' to any of the above, our first FAMILY YARD SALE is for you!

- Who? – Anyone who enjoys turning trash into treasure!
- What? – St. Francis FAMILY YARD SALE
- When? – September/October, 2011
- Where? – 38 Granville Street, Newark – Slattery Gymnasium
- Why? - The Family Yard Sale benefits the St. Francis School tuition fund.



This is a consignment sale that sells gently used house wares, furniture, holiday & home décor, clothing, baby items, toys and much more.

Friday, September 30 – Set up(8am-4pm) and Sellers only sale (5-7pm)!

Saturday, October 1- 8:00am-3:00pm – open to the public!

Sunday, October 2 – 12:30am-3:30pm – open to the public!

Monday, October 3* – Half Price Sale 9am - 2pm w/Dollar Dash @ 1:00 – 2:00pm

*There is NO SCHOOL on 10/3 & 10/4 so teachers can attend the OCEA convention!

HOW IT WORKS:

- Contact a committee member to receive a seller number.
- Price & tag your own items, per our tagging instructions, drop them off & they will be sold at the sale.
- After the sale, you may pick up the items that did not sell, or they can be donated to charity.
- You will then **receive credit in your tuition account for 80%** of all the items that did sell (minus a \$5 sellers fee which helps with advertising costs), along with the tags so you know what sold.
- The remaining 20% will be donated to the St. Francis School fund.

St. Francis families ~ your 80% profit will be applied to your tuition account!

You do not have to have a student at St. Francis to participate in the sale.

We gladly welcome your families and friends to help with this fundraiser.

GENERAL INSTRUCTIONS:

- All items must be in gently used, clean and good working condition.
- If an item runs with batteries then they must be in the item. (batteries may be used)
- Light bulbs should be included with lamps.
- All fabric items including clothing must be on a hanger with the hook of the hanger to the left (like a question mark). These items sell much better when they are appropriately displayed in an organized manner on racks.
- Shoes must be attached to each other. Clear bags are fine, shoelaces tied together, rubber band around pair, etc.
- Items with multiple pieces must be together either in a box, tote, clear bag, etc. The tag must be clearly marked as to the contents and their condition.
- Any flaws (ex: 1 plate with a chip) must be noted.
- All electrical appliances must be clean and in working condition.
- All lawn equipment must run or state otherwise on the tag.



The committee reserves the right to refuse any item that is not in the above conditions.

CHAIRPERSONS: Diana Green and Donna Buchanan, dbuchanan29@roadrunner.com

The committee can always use extra hands! Please let Donna know if you can help!

Please contact Donna Buchanan, ASAP, and get your seller number. **Seller numbers are limited.** Don't miss out! Sign up now and use the LONG WEEKEND to clean out and tag!

St. Francis Family Yard Sale

Tagging Example

(Please use 1/2 of a 3" x 5" index card)

* ← Seller #	Size → *
(Add a "D" after your seller # if you want to donate your unsold items)	
Description (as detailed as possible)	
A Star in this corner = Include item in 1/2 price sale	
↓ Cutting this corner off = <u>DO NOT</u> include item in 1/2 price sale	Price → *

When tagging clothing, please use a Safety Pin and attach the price tag to the front, left upper corner of the item.



Further instructions on reverse →



TAGGING INSTRUCTIONS

1. Use ½ of a 3x5 index card (white or colored) to tag all items. Only index cards are accepted, **no paper tags**. Use **safety pins** to attach tags to items made of fabric such as draperies, bedding, linens, clothing, etc. to the front left (the right as you look at it) and packing tape to attach to other items. Tags can also be tied with ribbon or string to furniture or other items in which tape may damage.
2. Specific instructions for each tag:
 - a. Place seller number in top left corner. **If you would like to donate your unsold items at the conclusion of the sale on the last day, please add a “D” after your seller number.**
 - b. Write size in top right corner.
 - c. Write price in bottom right corner.
 - d. Write a description in the center of the card. Make the description enough to rematch your card to your item if it should fall off.
 - e. Place a star in the lower left corner if you want your item to be in the ½ price sale on the last day. If you do not want your item to be ½ price on the last day, cut off the lower left corner to avoid a mix-up.
3. **Prices must be in increments of \$.50 ONLY** to avoid cashier headaches on ½ off day!

4. **ALL SELLERS ARE ASKED TO WORK AT LEAST ONE SHIFT DURING THE SALE. A SIGN UP SHEET INDICATING SHIFT TIMES WILL BE SENT HOME IN SEPTEMBER. This will NOT count towards volunteer hours as the purpose of the sale is to directly help our families with tuition costs.**

DROP OFF INSTRUCTIONS:

- ☺ All sellers are responsible to put their items in the appropriate location at the sale.
- ☺ Remember, if your item is not on the correct rack or table, it will not sell as quickly.
- ☺ All clothing should be sorted by gender and size.



DROP OFF SCHEDULE:

Friday, September 30 ~ 9:00am – 7:00 pm

SPECIAL SALE FOR SELLERS:

Friday, September 30 ~ 5 – 7pm. Pre-sale is for sellers only! Be first to take a look & purchase amazing deals!

THE SALE: St. Francis School, 38 Granville Street, Slattery Gymnasium

Friday, September 30 ~ 5pm-7pm ~ SELLERS ONLY!

Saturday, October 1 ~ 8am-3pm ~ Open to the Public!

Sunday, October 2 ~ 12:30-3:30pm ~ Open to the Public!

Monday, October 3 ~ 9am-2pm (1/2 price day) Open to the Public!

Monday, October 3 ~ 1pm-2pm ~ Dollar Dash-ONLY ITEMS WITH A ‘D’ after seller’s name!

Also, sellers pickup unsold items that are NOT to be donated to charity or sold in the Dollar Dash.



NOTE: Sellers are expected to volunteer for at least 3 hours during the sale. This does NOT count for volunteer hours for the school. HOWEVER, non-sellers who volunteer their time may receive school hours.

HOW TO GET STARTED:

CHAIRPERSONS: Diana Green and Donna Buchanan, dbuchanan29@roadrunner.com

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The committee can always use extra hands! Please let Donna know if you can help!

LET’S ALL HELP TO FUND OUR TUITION AND ENJOY SOME FELLOWSHIP AS WELL!

REVISED 9/2/11

Further instructions on reverse→

