

**St. Francis de Sales**  
**School Advisory Board Meeting Notes**  
**Sept. 13, 2011**

**Attendance**

Present: John Antol, Angela Hinerman; Lisa Ormond, Audra Brothers, Lianna Capretta, Ed Watson, Stephanie Shonebarger, Sonya Mauter, Brandi Wade, Mrs. Walsh  
Absent: Michelle Burd, Brooke Chute, Vicki Pressey, Fr. Bob

**Prayer**

**Pastor Note:** None

**Principal's Note:** None

**Diocese Notes:**

- Still circulating amongst board members.

**Parking issues:** People are back to parking in the cul-de-sac.

- With the new dismissal time, the line seems to move faster and smoother.
- Ideas to help:
  - Signs
  - Temporary and removable cones.
  - Put a reminder in The Weekly Word.
  - Call the repeat offenders directly.
  - Keep reminding fellow parents about the process and encourage patience as we work through issues. Everyone wants the same goal – to get out safety, speed, and efficiency.

**Bullying Policy:** Policy is stated in Handbook. Parents are inquiring about consequences.

- Consequences vary depending in the specific situation.
  - In upper grades there is a demerit system.
  - Mrs. Walsh uses situational discretion. May or may not call a parent.
  - Experience has shown that in many cases, incidents are not true bullying.
  - Mr. Watson supported the approach. The Board agreed.

**Chris Cakes:** Are they coming to do a school lunch for Mardi Gras?

- NO. This is now a parish event.

**Cafeteria/Lunch Program:** Program is experiencing lower than expected participation.

- Issues:
  - Food gets cold because it cannot be reheated.
  - Quality of some selections not good.

- Late breaking changes with menu.
- Actions:
  - Mrs. Walsh will inform cafeteria regarding tray sanitizing.
  - Cafeteria staff working to restore trust of parents.
  - In October, a survey will be administered to students to assess the program.
- Additional commentary:
  - Trend is that program usage will decrease before it increases.
  - Leadership is working on financial stability through the program. No reserves currently exist.
  - We only have 1 year contract. Following that, we can try something else if status does not improve.

**School Board:** How are we showing up in the greater parish community? (In school Directory)

- Actions:
  - John: Get names and email addresses in Church Bulletin.
  - Mr. Watson: Contact Dave and get website updated.
- Additional notes:
  - It is the School Board's responsibility to ensure communication and updates are made on its behalf.
  - A list will be developed for board members to rotate attendance at monthly Parish meeting. Parish Council meetings are 3<sup>rd</sup> Tuesday each month at 7:00 pm. Lisa will do next Tuesday.
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**Snack Bar:** Due to parent feedback from last year, there is no Snack Bar.

**Yard Sale:**

- Update
  - Donna Buchanan doing a great job!
  - About 30 families are participating.
  - Fr. Bob has been in touch with the Diocese and participating families will likely simply get the cash from their sales rather than attempt to apply it to their accounts.
  - A suggested donation of 20% from vendors is asked to go into a tuition fund for the school.

**Catholic Schools Week:** Where do we stand?

- Progress since last meeting?
  - Mr. Watson had first meeting with Student Council. Participation and interest in Student Council is high in the younger grades! Opened to 5th graders.
  - Resources are available outside of our Diocese to get more ideas.

**Wellness Policies:**

- Update:

- Lisa has policies that she can share related to nutrition, health, and wellness.
- Mrs. Walsh would like to involve Mrs. Spangler and Bob Moraine in creating forums for students.
- On gym days, students who have to change their clothes can bring deodorant.

**School Tragedy:** The Board commended the school staff, leadership and church leadership on how well this tragic situation has been handled.

- Notes:
  - School needs to ensure that children understand how each person and family will handle this situation differently.
  - The staff needs to ensure no child is ridiculed or made fun of regardless of how they participate/do not participate in the related activities.

**Homework:** How does a parent know about current homework?

- Teachers are required to post homework on their websites.
  - Feedback is that teacher websites are inconsistent and can be difficult to navigate.
  - Teachers use various websites. Depending on what the teacher is willing to pay and the technology available, each website can be different.

**Uniform Policy:**

- Policies that are written in the handbook should be reinforced, particularly around casual days.

**Parish Council:**

- Does the School Advisory Board need to attend Parish Council Meetings?
- Yes – we want to. We will determine one person each month to attend.