

St. Francis de Sales Home & School Association

Meeting Minutes September 19, 2007

Present: Bernadette Bloom, Amparo Saladino, Amy King, Annie Adkins, Becky Ghiloni, Christy Annarino, Claudia Wing, Joni O'Neill, Mike O'Neill, Konnie Nelson, Michelle McQuinn, Monica Mathews, Scott Kiefer, Stephanie Szekely, Molly Jerman, Dr. Spain

Absent (Excused): Molly Zinsmeister, Adrienne Lanning, Jacquie Goumas, Ashley Wade, Chris Shumaker, Jen Wegrzyn

Absent: Rick Nelson, Deb Pegher

- I. Opening Prayer led by Bernadette Bloom
- II. Approval of Minutes as is – Motion by: Amy King Second by: Joni O'Neill
- III. Introductions – 2007-2008 Home & School Board (*indicates new member)
Bernadette Bloom, Adrienne Lanning, Amparo Saladino*, Amy King, Annie Adkins*, Ashley Wade, Becky Ghiloni*, Chris Shumaker, Christy Annarino*, Claudia Wing, Deb Pegher*, Jacquie Goumas, Jen Wegrzyn*, Joni O'Neill, Mike O'Neill*, Konnie Nelson, Michelle McQuinn*, Molly Jerman*, Molly Zinsmeister, Monica Mathews, Rick Nelson, Scott Kiefer*, Stephanie Szekely
- IV. Financial Report Review - Claudia. Balance in Market Day account – \$5,045.78
Balance in H&S account - \$23,958.35. \$17,000 earmarked for start-up money.
\$6,000 is not allocated for anything at this time
- V. Principal's Report - Dr. Spain. The school received an anonymous donation of \$50,000 for a library renovation. Renovations are scheduled to be complete when the students come back from Christmas break. We also received a grant of \$2500 from State Farm for painting. We received a donation of playground equipment from Toboso Elementary, who is moving and not taking their equipment with them. It is used but sturdy.
- VI. Used Uniform Sale – Bernadette Bloom – Chaired by Andrea Beichler. 220 items turned in, donations of \$561.00 went to H&S. The closet for needy families is very well stocked.
- VII. School Kits– Joni O'Neill – We received feedback that eight pocket folder for third grade was flimsy. Second grade folders were also falling apart. Joni to follow up on these with the vendor. Overall, feedback was positive. Decision was made to sign a contract with the same company to get additional discounts.

This year, the sign-up sheets will go out earlier than last year. Lists need to be in to the vendor by the middle of April for grades 1-8, and by beginning of April for the Kindergartners. Joni to confirm date and get back to Dr. Spain. This year we will be providing order forms for the Kindergartners at the screening.

- VIII. Open House Feedback– Everyone was happy to have the Open House before school started. Overall feedback was positive. Next year we will need to put some additional signage to let everyone know that the Volunteer tables are in the cafeteria. The number of people going through was not as high as in the past.
- IX. Spirit Wear – We will begin to use carbon copy receipts to keep track of sales. Youth fleeces have been discontinued through Heritage. Heritage is investigating alternatives for us. Dr. Spain will also check with our uniform company to see if they provide them. **UPDATE: A substitute fleece has been found and ordered. Molly & Joni are working closely with Heritage to fill the outstanding orders.**
- X. Alumni Drive – Bernadette Bloom for Jacquie Goumas – We have host families signed up for each grade. Grades 6-8 will be doing a telephone campaign. Four parties are already scheduled. First and Second grade parties will be together.

We are looking into a credit card option. Park National Bank has agreed to waive all of the normal fees for a credit card machine. Cost of a new machine is \$320.10, refurbished is \$208.30. The Parish Finance Committee must approve the purchase. To qualify for no fees, we can only operate the machine seasonally October through December. NC has seen a definite improvement in donations with the credit card option. The machine requires a dedicated phone line and must be run at the Parish Office. One person will be designated and permitted to run the cards.

Envelopes were donated again this year. The letterhead cost \$40.00. Pledge cards will be ordered after the decision is made about the credit card option. We will be asking for an E-mail address on the pledge card to provide tax receipts via e-mail instead of U.S. Mail. Postage is estimated at \$1500.00. We have the option of bundling with other mail and sending it third class postage. Becky Ghiloni to get with Bernadette to discuss.

Dave Stenson is creating a website page that can be updated. We will not be making a new video presentation this year.

- XI. Christmas Bazaar – Konnie Nelson/Mike O’Neill – Friday, November 30. Hours will be 7:00 am to 5:00. Art auction at 3:45

Mrs. Merry is leading the Art projects. Konnie passed out a list of items that Mrs. Merry needs for the Art project. Deadline is 9/28 – any items that she doesn’t get she will purchase. Konnie is working on a donation from PNB.

We are going to put ads in surrounding Parish bulletins.

Big Ticket items will be a Silent Auction.

Mrs. Arnold will do Teacher Baskets and will be displayed at Parent Teacher Conferences.

Used Book Sale will be combined with White Elephant this year.

Babysitting may be offered, if so, an adult will be in charge of it, with help from the eighth graders.

We will need a new food chair next year. The Marmies are done after this year.

Mike will be changing the dates on the Banner and it will be hung in the downtown Square again this year.

Jay Adkins has offered DJ/karaoke services.

There was some discussion about having Santa.

We've asked for Secret Santa to be set up in 3rd grade classrooms this year. Dr. Spain to check with Ms. Braunbeck and Mrs. Whitaker.

We will have an officer on-site again this year. Dr. Spain requested help with directing traffic at release time. Konnie will check to see if she can get additional resources.

XII. Closing Prayer led by Bernadette.

Next Meeting will be Wednesday, October 17 at 6:00 pm in the Lamy Center, Conf. Room A.